

REGISTRATION FORM

This form can be used for any course or package sponsored by Recovering Function except for the NDTA, Inc. (Bobath) Approved Three Week Course (call for an application). Please fill out this form completely and **PRINT** clearly or processing of your registration may be delayed. Copies of this registration form are also accepted.

REGISTRATION by MAIL

Complete the Registration Form and mail with your check, money order, or credit card number.

REGISTRATION by FAX

Complete the Registration Form and fax with your credit card number.

REGISTRATION by PHONE

Call our office in San Jose, CA between 9:00 A.M. and 6:00 P.M. PST, M-F with your credit card number.

REGISTRATION by INTERNET

Visit our website and register on-line.

Payment and Cancellation Policies

Once payment is received you will receive a confirmation letter, lodging information, a map, and directions to the course (you are not registered until payment is received).

When reserving a room, inform the hotel that you are with Recovering Function and ask for the conference rate. Make your reservations early as there are limited rooms available at this rate.

Course Cancellation Policy: Cancellation must be received *in writing 14 days* or more before the course starts to receive a refund (minus \$50 processing fee). Otherwise you will receive a 75% credit toward any future course or package sponsored by Recovering Function.

Group Cancellation Policy: Group registrations are non-refundable. If you cancel, you will receive a 75% credit toward any future course or package sponsored by Recovering Function.

For the NDTA, Inc. Three Week Course only: Refunds are handled according to the agreement signed by the participant.

www.RecoveringFunction.com

Visit our website or call for the latest information about new courses and group packages

Public On-site Courses

Get free registrations for yourself and your colleagues when you host a public, on-site course. You may request any course in this brochure.

Private On-site Courses

Our instructors can customize private, on-site courses for your staff. They will work with you to select exactly the content your staff needs. Available formats include "hands-on" labs, live client demonstrations, consultations, patient treatment videotapes and lecture.

When visiting the Bay Area, be sure to see...

San Jose is the second largest city in the state of California and is centrally located to many world famous attractions. It is located 50 miles south of San Francisco and 70 miles north of the Monterey and Carmel area. The beaches of Santa Cruz are a half hour drive south.

Downtown San Jose offers many exciting restaurants, theaters, micro-breweries and night spots for entertainment. All of the major airlines fly into San Jose's international airport.

Your mailing label may contain an express code. Enter the code below to expedite processing of your registration.

PRINT ALL INFORMATION CLEARLY IN BLOCK LETTERS

Course or package: _____

Course location: _____

Course dates: _____

Name: _____

(Your name should be as you want it printed on the certificate)

Credential: _____ (e.g. OTR/L, MPT)

Nickname for name tag: _____

Street: _____

City: _____ State: _____ Zip: _____

Home Phone: _____

Work Phone: _____

Work Fax: _____

E-mail Address: _____

How did you first hear about this course? _____

Your facility : _____

(Not Agency)

Street: _____

City: _____ State: _____ Zip: _____

NDT course(s) attended: _____

Date(s)&Instructor(s): _____

Payment enclosed: \$ _____

Credit Card # : _____

Visa MC AmEx Discover Expiration date ___/___

Make checks or money orders payable to **Recovering Function**.
Send payment and registration form to:

Recovering Function

1582 Pam Lane, San Jose, CA, 95120

Phone (408) 268 - 3691

Fax (408) 927 - 6183

E-mail: info@RecoveringFunction.com

Website: www.RecoveringFunction.com